"Personal Development" International Conference 2nd Edition

29-30 October 2022, Pitești, Romania on-line

How to participate in the conference?

- Registering will be available by accessing the link **Register/ Înscriere** and completing the form that automatically opens.

- The Abstracts will be sent through e-mail at conferintacjraearges@gmail.com, in accordance to the conference **Time table** and the **Recommendations for Abstracts**.

- Submitted papers will be reviewed by two independent reviewers. Participating in the conference will be approved only after obtaining the mark 1. Very good from at least one of the reviewers or 2. Alt least the mark Good from 2 reviewers.

- The payment of the participation tax will be made only after receiving the approval e-mail, in accordance to **payment details**.

- The **Final program of the Conference** shall be announced on the **Conference service page**, at least 5 days before the proceedings.

- The conference will be held only as a virtual conference. This means that all conference events will be held online using video conferencing software. There will be no physical meetings at the conference premises.

- The conference will be held using Google Meet video conferencing service (https://meet.google.com/). The service is very easy to use, but in case you are not familiar with it, it is advisable that you watch one of the tutorial videos that can be found on you tube. Just search for "google meet tutorial".

- In order to participate in the conference, you will need a computer or another electronic device (tablet, phone etc.) that can operate a web browser, a stable internet connection, a microphone and a camera. Also, you need to be able to share your presentation to the audience, through the electronic device you use.

- The conference will be held in multiple parallel video conferencing sections. Each section will have a technical host (support) who will be responsible for technical aspects of the session (this is not the same person as the academic moderators of sessions).

- We have set-up a conference service page (**https://adapt-cjrae-arges.ro/wp/uncategorized/2020/10/test/),** a webpage that will contain links for each of the active sessions and also contact details of the technical support of each section. You will receive the link to that page before the start of the conference. The webpage will be continually updated throughout the conference. To join a conference session, you should visit this webpage and then click on the link to the session you wish to join. After you click on the link, you will be taken to the lobby of the session, where you can test your camera and microphone and then click another button on the page to join the session itself.

- After you click on the link to join the session, please allow a few seconds for the moderator to approve your entry into the session. After that, you will be in session and you should be able to see and hear the other participants of that session.

- While you are in session, please unmute your microphone only when you are speaking and keep your microphone muted at all other times. There is a button to mute and unmute the microphone in the bottom of the Google Meet interface. Please look it up before joining a conference session. The general rule is that the person who is currently speaking has its microphone unmuted, while everyone else has the microphone muted. When a person is presenting all other persons should keep their microphones muted. Again, your microphone should be unmuted only when you are speaking.

- If you wish to communicate or ask a question during a presentation, please use the Google meet chat function, which can be accessed using the chat icon in the upper right part of the Google meet window.

- Participants who are presenting in a session and the academic moderators of the session, should join the session 5-10 minutes before the official start and introduce themselves to the presenting authors/moderators and discuss the details of the order of presentation and the presentation details. Just before starting their talk, presenting authors should use the present tool of the Google Meet software to present their presentations to all session participants. All authors share to the audience and manage their own presentation during their presentations.

- We also kindly remind you to pay the conference fee if you did not do this so far.